

RECREATIONAL SERVICES

EMPLOYMENT APPLICATION



Please complete this form to the best of your ability.
Applications with an attached resume and cover letter are preferred.

CONTACT INFORMATION:

Date _____
First Name _____ Last Name _____
Local Address _____
City _____ State _____ Zip Code _____
Permanent Address _____
City _____ State _____ Zip Code _____
Local Phone _____ Alternative Phone _____
E-mail Address _____

POSITION(S) APPLYING FOR:

- | | | |
|--|---|--|
| <input type="checkbox"/> Adventure Center | <input type="checkbox"/> Guest Services | <input type="checkbox"/> Operations |
| <input type="checkbox"/> Allerton Sports Complex | <input type="checkbox"/> Ice Arena | <input type="checkbox"/> PEAK Summer Camps |
| <input type="checkbox"/> Aquatics | <input type="checkbox"/> Intramurals | <input type="checkbox"/> Any |
| <input type="checkbox"/> Fitness/Wellness | <input type="checkbox"/> Marketing | |

Have you worked in the Department of Recreational Services before? Yes _____ No _____
If yes, please list position title, dates and reason(s) for leaving.

Are you a full time student? Yes ____ No ____

What is your major? _____ What is your cumulative GPA? _____

Do you have work study? Yes ____ No ____ If yes, your award amount is? \$ _____

All employees will be required to have CPR, First Aid and AED Certifications. Do you presently have these certifications? Yes _____ No _____ (If yes, please attach copies of your cards.)

Please list any additional certification(s) that you may have and their expiration dates.

REFERENCES:

Please list two references, at least one of which should be a past employer.

Name _____ Title _____

Address _____ City _____ State ____ Zip _____

Phone _____ Did you work for this person? Yes ____ No ____

If yes, briefly describe your job responsibilities.

Name _____ Title _____

Address _____ City _____ State ____ Zip _____

Phone _____ Did you work for this person? Yes ____ No ____

If yes, briefly describe your job responsibilities.

AVAILABILITY FORM

Please place an "X" in the time slots you are not available to work, highlight the times you prefer to work and leave the rest blank.

Note that most positions require morning, weekend and evening shifts on a rotating basis.

OFFICE USE ONLY

Status of Application

- Not selected for interview
- Hired

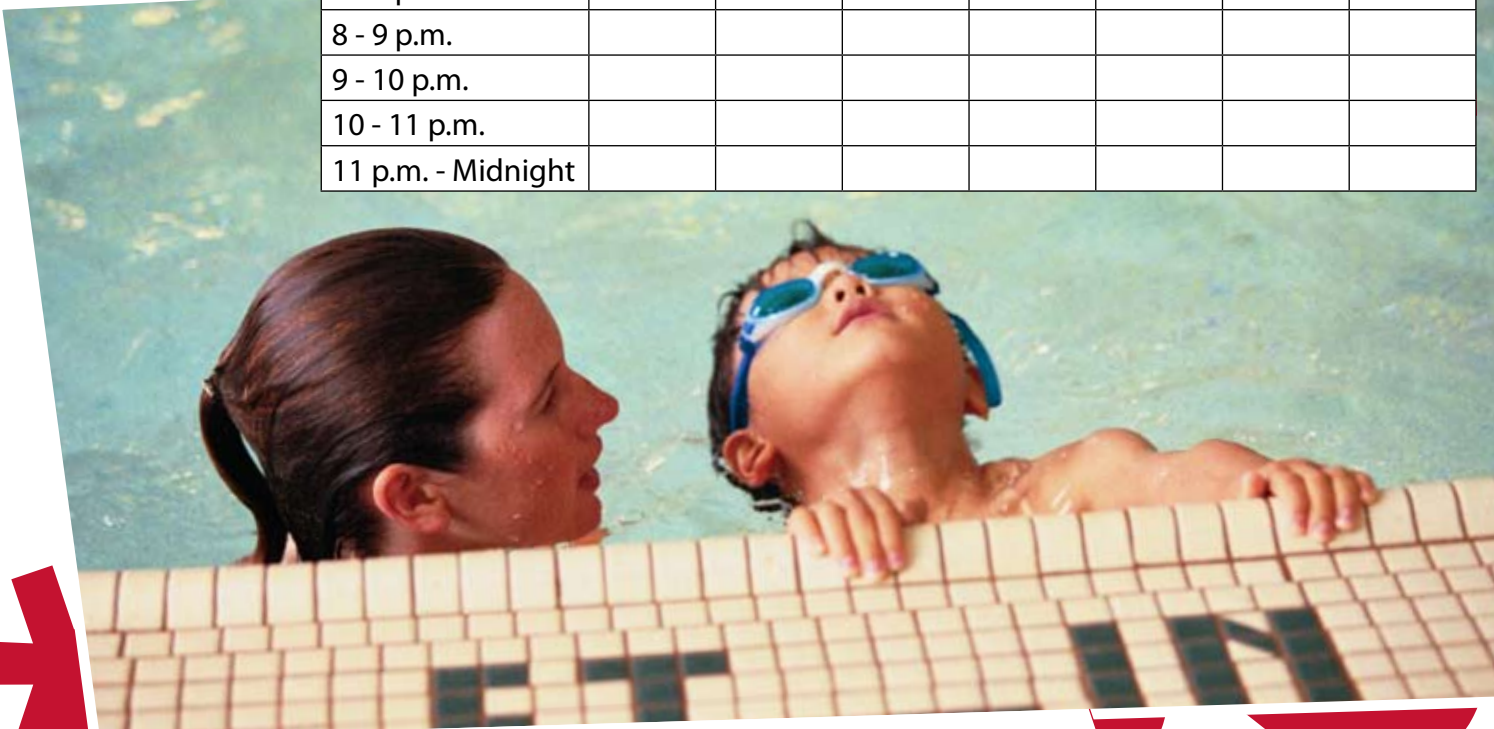
Not Selected for Hire

- Placed in Pool
- Not Place in Pool

Reason for Non-selection

- Did not meet minimum criteria
- Could not be contacted
- Not interested
- Other

Time	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
6 - 7 a.m.							
7 - 8 a.m.							
8 - 9 a.m.							
9 - 10 a.m.							
10 - 11 a.m.							
11 a.m. - Noon							
Noon - 1 p.m.							
1 - 2 p.m.							
2 - 3 p.m.							
3 - 4 p.m.							
4 - 5 p.m.							
5 - 6 p.m.							
6 - 7 p.m.							
7 - 8 p.m.							
8 - 9 p.m.							
9 - 10 p.m.							
10 - 11 p.m.							
11 p.m. - Midnight							



MISSION STATEMENT

The mission of the Department of Recreational Services is to demonstrate excellence in recreation, wellness and educational opportunities through dynamic and innovative programs, first class facilities and superior customer service.